

Gerontology Program Summary Sheet for Communication (Written or Presentation) Rubric Analysis

Faculty Evaluator: _____

Course #: _____ Semester/Year: F/S _____ # of Students in course: _____

Type of Assignment: _____ # of References (if applicable): _____

Total Points Possible: _____ Range: _____ Average Assignment Score & (%): _____

of References: _____

% of class meeting Milestone Standard (>3): _____

% of class meeting Assignment Standard (>78%): _____

Tally your students' performance on each of the 6 evaluation criteria. Determine the average for each criteria. Analyze and summarize the data. Identify any areas for change and describe the modifications you will make for this assignment next time the course is offered. Compare and note % changes from last evaluation (did the modification work?). **Attach the assignment directions/grading rubric to THIS summary sheet.** Remember to retain a copy of at least 5% of the papers.

Standard of Performance = 80% of students earn > 78% on assignment and reach **Milestone 3** or higher.

Evaluation Criteria	Number of Students Performing in Each Category (n=_____)									
	Capstone (Exceeds Expectation)		Milestone (Meets Expectation)		Milestone (Approaches Expectation)		Benchmark (Below Expectation)		Not Applicable	
	4		3		2		1		0	
	#	%	#	%	#	%	#	%		
1. Purpose & Development; subject mastery										
2. Overall Organization; follows directions										
3. Audience Engagement; completes on time										
4. Control of Syntax & Mechanics										
5. Summary: Clarity & Revision										
6. Discusses & Cites Sources (if applicable)										
7. Graphic Presentation (if applicable)										
Comments/Area for Change (if changed for this assessment cycle describe effectiveness of change/note % variations from last evaluation):					Assignment Modifications:					